

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on January 21, 2021.

The meeting was called to order at 8:05 a.m. by Commissioner Karen Hulliberger.

Commissioners present: Karen Hulliberger, Bill Simpson, Max Schunk, Dave Coker, and Timothy Haskin via phone conference.

Commissioners absent: none.

Staff present: Dewayne Rogers, Managing Director; Kayla Randle, Finance Clerk/Board Secretary; and David Bondie, Superintendent.

Guests present: Sargent Steven Sentz, Clare County Sherriff Department/Weighmaster.

The minutes of the January 6, 2021 meeting were read and approved as read.

The fund balance report was presented and discussed. On a motion by Commissioner Hulliberger, seconded by Commissioner Schunk and approved unanimously, it was moved to approve payments for: AP (74099-74156), Payroll 1/13 (#53401-53409, #8687-8729), and HRA totaling \$266,360.41.

Sargent Steven Sentz, CCSD was present to introduce himself to the new commissioner and discuss frost laws. He suggested that the Commissioners discuss the possibility of putting restrictions on gravel roads.

Commissioner Hulliberger asked to put this on the next agenda for discussion.

On a motion by Commissioner Simpson, seconded by Commissioner Hulliberger and approved unanimously, it was moved to vote for Jerry Heim, Kalkaska to the Board of Directors.

On a motion by Commissioner Simpson, seconded by Commissioner Hulliberger and approved unanimously, it was moved to award the tree bids in the best interest of the Clare County Road Commission.

On a motion by Commissioner Hulliberger, seconded by Commissioner Simpson and approved unanimously, it was moved to approve the quote from Northern Concrete Pipe in the amount of \$85,900 for a 20'x5' culvert that will be used on Surrey Road in Grant Township.

On a motion by Commissioner Schunk, seconded by Commissioner and approved unanimously, it was moved to start using Microsoft Teams to record Commissioner meetings, and delete the recordings after that meeting has been approved at the following meeting.

Commissioner Hulliberger suggested that all Commissioners read pages 5-7 of their handbooks to understand the procedures they must follow.

On a motion by Commissioner Schunk, seconded by Commissioner Simpson and approved unanimously, it was moved to approve and sign the Letter of Understanding between the Clare County Road Commission Board and the AFSCME Local #1855. A copy of the signed agreement may be found following these minutes.

David Bondie, Superintendent presented an update that Cedar Bridge is now open, the new radios are almost done, and that the crew is doing a great job.

Dewayne Rogers, Managing Director updated the board that Dave is starting to receive more signed contracts for gravel projects. Al is working on DEQ permits, and that the culvert for Brand should be coming up soon.

Kayla Randle, Finance Director/Board Secretary updated the board on the audit and that it is going well.

Commissioner Simpson asked about sending information to County Road Association about Dick's retirement. Also, he gave his condolences to Greg Hilyard for the loss of his father, and Mark Loomis for the loss of his uncle.

Commissioner Schunk wanted to discuss the intersection at Surrey Road and Old State. There will be more discussion on this topic at a future meeting.

Commissioner Haskin asked to see itemized charges over \$1,000 on the credit card statement for in the future.

There being no further business to come before the Board, the meeting was adjourned at 9:00 a.m.

---

Kayla Randle, Finance Director/Board Secretary

---

Karen Hulliberger, Chairperson