

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on October 2, 2012

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan with Commissioners Richard Haynak and Eddy Garver in attendance. Staff present was Ron Bushong, Manager; Kim Kimmel, Finance Director.

Pledge of Allegiance

Guests present were Richard Wells, Freeman Township Trustee.

The minutes of the September 25, 2012 regular Board meeting were read and approved as read.

The fund balance report was presented and discussed and bills were reviewed. On a motion by Commissioner Duggan , seconded by Commissioner Haynak and carried unanimously, it was moved to approve for payment payroll ending 09/16/2012 (checks 49347-49374), check for FICA, September MERS and AP checks 64802 thru 64832 totaling \$122,825.02

The DEQ audit was held. The road commission needs to make revisions to our SESC Procedures.

Kimberly Kimmel, Finance Director, discussed year end payables. After discussion it was the consensus of the Board to allow Kim to scan and e-mail the payables to the commissioners for authorization.

Manager Ron Bushong gave an updated construction report.

In the absence of John Krchmar, Road Maintenance Foreman, an updated maintenance report was given by Manager Ron Bushong.

There being no further business to come before the Board, the meeting was adjourned at 9:21 a.m.

Kathy Duynslager, Board Secretary

Michael S. Duggan, Chair