

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on October 3, 2018.

The meeting was called to order at 9:00 a.m. by Chairman Michael Duggan.

Commissioners present: Timothy Haskin and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director and Al Leonard, Engineer-Tech.

Pledge of Allegiance.

Guests present: Stacie Wilhelm, SD Consulting; Tom Dougherty and Pat Talagrand, Frost Township residents; Marion Coon, Frost Township Supervisor and Sandy Bristol, Clare County Board of Commissioner.

The minutes of the September 19, 2018 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Haskin, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: Payroll, FICA, PE 9/25 (52772-52781) HRA, MERS and AP checks (#71762-71799) totaling \$268,075.44.

Al Leonard, Engineer-Tech., gave an updated engineering department report.

Marion Coon, Frost Township Supervisor, discussed concerns regarding East Long Lake Drive.

Pat Talagrand and Tom Dougherty, Frost Township residents, discussed concerns regarding East Long Lake Drive.

Sandy Bristol, Clare County Board of Commissioners, discussed Clare County updates.

A public hearing will be held November 7th at 9:30 a.m. regarding Peninsula/Peninsular Drive name change.

Stacie Wilhelm, SD Consulting, updated the Board on various public relation issues.

Kimberly Kimmel, Finance Director/Board Clerk, discussed MCRCSIP Safety Mod Factor.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Michael Duggan, Commissioner, discussed various maintenance concerns.

An Engineer-Manager Employment Agreement, for Engineer-Manager, Deepak Gupta, was reviewed by Board. On a motion by Commissioner Haynak, seconded by Commissioner Haskin and approved unanimously, it was moved to sign and agree to the Employment Agreement with a three-year term beginning November 1, 2018 and expiring at 11:59 p.m., October 31, 2021. Changes are as follows: Annual increases shall not be less than 2%; in lieu of health insurance payments changing from \$650 to \$700 per month. A copy of the Employment Agreement may be found following the minutes.

There being no further business to come before the Board, the meeting was adjourned at 9:34 a.m.

Kimberly, Finance Director/Board Clerk

Michael Duggan, Chair