

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on December 2, 2015.

The meeting was called to order at 9:00 a.m. by Chairman Julie Lightfoot.

Commissioners present: Michael Duggan and Richard Haynak.

Commissioners absent: none.

Staff present: Deepak Gupta, Engineer-Manager; Kimberly Kimmel, Finance Director/Board Secretary; Jack Kleinhardt, Accident Investigator; Al Leonard, Engineer-Tech; Aric McNeilly, Road Maintenance Foreman and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: None.

The minutes of the November 18, 2015 regular meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Duggan, seconded by Commissioner Haynak and approved unanimously, it was moved to approve payments for: Payroll ending 11/22/15 and medical opt-out, (#51624-51655), FICA, HRA, MERS and AP checks (#68432 replaced, 68433-68475) totaling \$245,298.87.

On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously it was moved to approve the 2016 Cash Budget. A copy of the budget may be found immediately following the minutes.

Aric McNeilly, Road Maintenance Foreman, gave an updated road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an updated road maintenance report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

Deepak Gupta, Engineer-Manager, gave an updated Engineer-Manager report.

Jack Kleinhardt, Accident Investigator, gave a brief report.

Commissioner Haynak and Commissioner Lightfoot gave a brief report.

There being no further business to come before the Board, the meeting was adjourned at 10:35 a.m.

Kimberly Kimmel, Board Secretary

Julie Lightfoot, Chair