

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on June 18, 2014.

The meeting was called to order at 9:00 a.m. by Chairman Richard Haynak.

Commissioners present: Eddy Garver and Michael Duggan.

Commissioners absent: None.

Staff present: Ronald Bushong, Manager; Steve Graves, Shop Foreman; Kimberly Kimmel, Finance Director/Board Secretary; John Krchmar, Road Maintenance Supervisor; Suzette Michalski, Administrative Asst/Payroll Clerk; Al Leonard, Engineer-Tech; Jeff Lloyd, Stock Clerk; and Dave Sunday, Road Maintenance Foreman.

Pledge of Allegiance.

Guest present: David Byl, Garfield Township Supervisor; Mark Irwin, Garfield Township Trustee; Dan Walters, Grand Traverse Diesel; and Joel Boverhof, JX Peterbilt.

The minutes of the June 4, 2014 regular and closed Board meeting were read and approved as read.

The fund balance report was presented, discussed and invoices were reviewed. On a motion by Commissioner Garver, seconded by Commissioner Duggan and approved unanimously, it was moved to approve payments for: payroll ending 06/08/14 (#50666-50693), FICA, HRA and AP checks (#66643-66692) totaling \$502,181.29.

David Byl and Mark Irwin, Garfield Township, discussed the following township concerns: road sign on Hillcrest/Bugby; thanked Al Leonard for the passer road ratings; and a grant committee has been formed for an MDOT grant for the depot on Mystic Lake Road. David Byl asked for the Boards support on the grant.

On a motion by Commissioner Haynak, seconded by Commissioner Garver and approved unanimously, it was moved to approve the Garfield Township request in support of the grant application for the Mystic Lake/Depot project.

At 9:15 a.m. sealed bids were opened and read as follows:

TANDEM BLADE TRUCK

<u>BIDDER</u>		<u>AS READ BID</u>
JX Peterbilt - Grand Rapids 4800 Clyde Park SW Wyoming, MI 49509	2015 Peterbilt 367	\$235,271.00
Grand Traverse Diesel Service, Inc.. 194 Memorial S. Commons Traverse City, MI 49685	2015 Western Star 4900SB (Heights)	\$234,540.00
Grand Traverse Diesel Service, Inc.. 194 Memorial S. Commons Traverse City, MI 49685	2015 Western Star 4700SB (Heights)	\$225,540.00

Grand Traverse Diesel Service, Inc.. 194 Memorial S. Commons Traverse City, MI 49685	2015 Western Star 4900SB (Truck & Trailer)	\$234,067.00
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Grand Traverse Diesel Service, Inc.. 194 Memorial S. Commons Traverse City, MI 49685	2015 Western Star 4700SB (Truck & Trailer)	\$225,067.00
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On a motion by Commissioner Duggan, seconded by Commissioner Haynak and carried unanimously it was moved to review all bids and award at the next Board meeting.

David Byl and Mark Irwin, Garfield Township, discussed the following township concerns: Eight Point Lk. Property Association speed limit sign request; \$150,000 available for road projects; and David requested a Road Commission representative at their next meeting to discuss road project possibilities.

Manager Bushong updated the Board on the following: Springfield Roofing has completed the roof/snow retainer project; RTF funding update with Arnold Lake Rd/Rodgers Ave; and staffing updates.

Commissioner Duggan proposed the following resolution of application for additional credited service of five (5) years for Ronald J. Bushong and moved for its' adoption.

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Clare CRC, at its meeting on June 18, 2014. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

Resolution seconded by Commissioner Haynak and carried unanimously.

It was a consensus of the Board to vote for Russ Gronevelt, Houghton CRC; Alan Cooper, Wexford CRC; and Brian Gutowski, Emmet CRC, for the MCRCSIP Board of Directors, 3-year term. Board Secretary Kimmel will mail the official ballots.

On a motion by Commissioner Haynak, seconded by Commissioner Duggan and carried unanimously it was moved to award the bridge design for N. Clare Ave. over Townline Creek to OHM as recommended by the QBS committee.

On a motion by Commissioner Garver, seconded by Commissioner Duggan and carried unanimously it was moved to approve the wage adjustment for David Sunday, Road Maintenance Foreman, effective 6/1/14 (retro-active) to \$21.44 per hour.

On a motion by Commissioner Duggan, seconded by Commissioner Garver and carried unanimously it was moved to approve the wage adjustment for Suzette Michalski, Administrative Asst./Payroll Clerk, effective 6/24/14 to \$17.30 per hour and effective 6/24/15 to \$19.65 per hour.

It was a consensus of the Board to send cards on behalf of the Road Commission for all staff bereavement.

A special board meeting was scheduled for Thursday, June 19, 2014, at 8:00 a.m. to discuss administrative staffing and CCRC organizational structure.

Permit 26-14 thru 32-14 for Bishop Land Service, Charter, AT&T and Eight Pt. Lk. Association to work in the road right-of-way were examined and signed by all members of the Board.

Grant Township 2014 Paving contract (Project #615208) was signed by all members of the Board.

John Krchmar, Road Maintenance Supervisor, gave an update road maintenance report.

Dave Sunday, Road Maintenance Foreman, gave an update road maintenance report.

Steve Graves, Shop Supervisor and Jeff Lloyd, Stock Clerk, gave up updated shop/equipment report.

Al Leonard, Engineer-Tech, gave an updated engineering department report.

There being no further business to come before the Board, the meeting was adjourned at 10:52 a.m.

Kimberly Kimmel, Board Secretary

Richard F. Haynak, Chair