

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on January 27, 2022.

The meeting was called to order at 8:00 a.m. by Karen Hulliberger, Chairperson.

Commissioners present: Karen Hulliberger, Tim Haskin, Bill Simpson, Max Schunk, and Dave Coker
Commissioners absent: none

Staff present: Dewayne Rogers, Managing Director; Dave Bondie, Superintendent; Greg Hilyard, South Road Foreman; Brian Coon, North Road Foreman; and Kayla Randle, Finance Director/Board Secretary

Guests present: one guest via Microsoft Teams.

On a motion by Commissioner Simpson, seconded by Commissioner Schunk, it was moved to appoint Commissioner Karen Hulliberger as Board Chair for 2022. Roll Call Vote: Simpson, yes; Schunk, yes; Hulliberger, yes; Coker, yes; Haskin, yes. Motion Carried.

On a motion by Commissioner Simpson, seconded by Commissioner Hulliberger, it was moved to appoint Commissioner Tim Haskin as Board Vice-Chair for 2022. Roll Call Vote: Simpson, yes; Hulliberger, yes; Coker, yes; Schunk, yes; Haskin, yes. Motion Carried.

On a motion by Commissioner Hulliberger, seconded by Commissioner Schunk and approved unanimously, it was moved to approve the minutes of the December 16, 2021, regular meeting as presented.

The fund balance report was presented and discussed.

On a motion by Commissioner Haskin, seconded by Commissioner Simpson and approved unanimously, it was moved to approve payments from January 27, 2022: AP (75330-75445), Payroll 12/27 (#53673-53683, #9862-9903), Payroll 1/10 (#53684-53694, #9903-9944), MERS, and HRA's totaling \$745,899.28.

There was discussion on building maintenance and the possibility of researching a plan for an updated building. Dewayne and Kayla will get a proposal put together.

The board asked Kayla to vote for the only candidate for a new board of directors' position from County Road Association.

On a motion by Commissioner Hulliberger, seconded by Commissioner Haskin and approved unanimously, it was moved to adopt the 2022 Cash Budget as presented.

Kayla Randle, Finance Director/Board Secretary updated the board on the MDOT equipment refund for the 2021 fiscal year and updated on the total funds the CCRC will be purchasing from Mecosta Road Commission to help fund Stockwell.

Brian Coon and Greg Hilyard North/South Road Foremen stated the crew is working on maintenance and preparing for spring projects.

Dave Bondie, Superintendent updated that all gravel project contracts have been delivered and some have been approved and signed. Bids for a new beaver trapper and tree bids for projects are due January 31st. The new John Deere grader will be here today.

Dewayne Rogers, Managing Director updated the board that the updated website is live, Stockwell Rd project is moving along and hoping to start in May and that we are looking for seasonal employees.

Commissioner Schunk let the board know he will not be able to attend the next meeting.

Commissioner Haskin asked for an update on the driveway permit off Surrey Road.

Commissioner Coker asked about the line striping on Harrison Ave South of Washington Road since the road was covered by leaves and the leaves were painted not the road. He asked about getting a request to the Village of Farwell so they can submit for reimbursement on the grant they received. Lastly, Commissioner Coker had concerns with Kaplinger Road in Grant Township and would like to meet with administrative staff to discuss.

There being no further business to come before the Board, the meeting was adjourned at 8:54 a.m.

Kayla Randle, Finance Director/Board Secretary

Karen Hulliberger, Chairperson