

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on February 18, 2025.

The meeting was called to order at 8:00 a.m. by Karen Hulliberger, Chairperson.

Commissioners present: Karen Hulliberger, Bill Simpson, Max Schunk, and Merle Harmon

Commissioners absent: Dave Coker (arrived at 8:02 am)

Staff present: Dewayne Rogers; Managing Director, Dave Bondie; Superintendent, and Kayla Randle; Finance Director/Board Secretary

Guests present: Pat Adams; Hayes Township Resident, and Gabe Ambrozaitis; Clare County Board of Commissioners

On a motion by Commissioner Harmon, seconded by Commissioner Schunk and approved with one absent, it was moved to approve the minutes of February 4, 2025, regular meeting as presented.

The fund balance report was presented and discussed.

On a motion by Commissioner Hulliberger, seconded by Commissioner Harmon and approved with one absent, it was moved to approve payments from February 18, 2025: AP (79608-79650), Payroll 2/5/25 (#54508-54517, #13833-13878), and HRA's totaling \$340,649.31.

Dave Coker arrived at 8:02 am.

Gabe Ambrozaitis, Clare County Board of Commissioners was present to update the board on County business.

Pat Adams, Hayes Township Resident stated he feels the drivers are all doing a good job.

Dewayne Rogers, Managing Director updated that he's working with Cook's on the final alignment for the road and Gary from FED will be present at the second meeting in March.

On a motion by Commissioner Simpson, seconded by Commissioner Coker and approved unanimously, it was moved to approve Karen Hulliberger, Board Chair and Kayla Randle, Finance Director to sign off on the Act 51 report to submit to the State of Michigan.

Kayla Randle, Finance Director/Board Secretary updated that the Audit Presentation will be at the meeting on March 4<sup>th</sup> and that the bond funds should be deposited to the County on that same day.

Dave Bondie, Superintendent updated that the crew has been doing amazing with all the clean up from the storms, ROW bids were opened yesterday and will be awarded to the lower bidder today, tree cutting on Bringold started today, and gravel bids will be opened on March 3<sup>rd</sup>.

Dewayne Rogers, Managing Director stated the board will need to approve a road usage agreement between the Road Commission and DTE next month, Al is working on paving projects, a letter was sent to Lake 13 regarding the gate and he spoke to a contractor for the guardrail also at Lake 13. Lastly CTE agreed to pay the Road Commission \$30,000 towards the paving for the new turn lane at the Magnus Center.

Commissioner Schunk stated he attended the Sheridan Township meeting, and they are considering holding off on the Rodgers Ave contract.

Commissioner Harmon asked if the Act 51 report was homework for the audit presentation.

Kayla Randle, Finance Director/Secretary reassured the board that Tyler (auditor) will be bringing the audit papers with him for the meeting, however the information on the Act 51 report will also reflect on the audit.

Commissioner Simpson updated he attended Hamilton Township and residents had concerns with dead trees on Rodgers Ave South of Cranberry Lake Rd. Commissioner Simpson will also be attending Frost and Hatton township.

Commissioner Coker asked if the admin staff vehicle was purchased.

There being no further business to come before the Board, the meeting was adjourned at 8:28 a.m.

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Kayla Randle, Finance Director/Board Secretary

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Karen Hulliberger, Chairperson