

## CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on September 16, 2025.

The meeting was called to order at 8:00 a.m. by Karen Hulliberger, Chairperson.

Commissioners present: Karen Hulliberger, Bill Simpson, Max Schunk, Merle Harmon, and Dave Coker  
Commissioners absent:

Staff present: Dewayne Rogers; Managing Director, Dave Bondie; Superintendent, Brian Coon; Weighmaster, Dave Graham; Shop Forman, and Kayla Randle; Finance Director/Board Secretary

Guests present: Pat Adams; Hayes Township Resident, Gabe Ambrozaitis; Clare County Board of Commissioners, and Scott Monville; M.L. Chartier

Kayla Randle, Finance Director/Board Secretary asked to add item number three – fee schedule to the agenda under new business.

On a motion by Commissioner Harmon, seconded by Commissioner Schunk and approved unanimously, it was moved to approve the minutes from the regular meeting on September 2, 2025, as presented.

The fund balance report was presented and discussed.

On a motion by Commissioner Hulliberger, seconded by Commissioner Coker and approved unanimously, it was moved to approve payments from September 16, 2025: AP (80362-80416), Payroll 9/3 (#54679-54688, #14561-14609), and HRA's totaling \$273,339.16.

Scott Monville from M.L. Chartier was present to introduce himself as the new Harrison Division Manager.

Gabe Ambrozaitis, Clare County Board of Commissioners was present to report to the board the next meeting will be September 17<sup>th</sup>.

Pat Adams, Hayes Township Resident was present to say his auspicious nature to compliment the work done at Cranberry and Ball has stopped the eroding problem.

Dewayne Rogers, Managing Director updated that steel is going up, digging in conduit for Consumers Energy, and working on the new road for the new building.

On a motion by Commissioner Harmon, seconded by Commissioner Coker and approved unanimously, it was moved to amend the FY25 Act 51 Budget as presented. A copy of the budget may follow these minutes.

On a motion by Commissioner Hulliberger, seconded by Commissioner Schunk and approved unanimously, it was moved to adopt the FY26 Act 51 Budget. A copy of the budget may follow these minutes.

On a motion by Commissioner Harmon, seconded by Commissioner Hulliberger and approved unanimously, it was moved to adopt the Fee Schedule as presented. A copy of the schedule may follow these minutes.

Kayla Randle, Finance Director/Board Secretary let the board know the FY2025 Audit is scheduled for the week of December 8<sup>th</sup>.

Brian Coon, Weighmaster updated that he's been working with contractors on fixing road damages while working in the right a way, and he's written a couple citations this month. He updated that Long Lake Road is closed over the expressway, there is a detour in place, and Entech will be placing limestone down on Sumac.

Dave Graham, Shop Foreman stated the shop is busy keeping equipment running and starting to prepare for winter.

Dave Bondie, Superintendent updated that the salt barn is being cleaned out to prepare for salt deliveries, Surrey Township and the Village extended their project to add one mile between Old State and M-115, Cornwell should be wrapping up soon, and a crew has done some spraying.

Dewayne Rogers, Managing Director updated that Surrey Road paving should start next week then the crew will jump over to Colonville, bridge on Colonville is getting some maintenance before paving, airport work should be wrapping up soon, the design for Tobacco is completed and money has been obligated, and the engineering department ordered a radar traffic counter to conduct traffic studies.

Commissioner Harmon thanked the guys for fixing the shoulders on Colonville by Burger King in Clare.

Commissioner Simpson reported that he is going to Frost and Hatton Townships meeting.

Commissioner Schunk stated that he attended the Farm Bureau meeting at the new Magnus Center, and it is a very nice facility.

There being no further business to come before the Board, the meeting was adjourned at 8:30 a.m.

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Kayla Randle, Finance Director/Board Secretary

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Karen Hulliberger, Chairperson