

CLARE COUNTY ROAD COMMISSION

Minutes of the regular meeting of the Board of County Road Commissioners of Clare County, Michigan, hereinafter referred to as the Board, held at its office at 3900 East Mannsiding Road, Harrison, Michigan on October 21, 2025.

The meeting was called to order at 8:00 a.m. by Karen Hulliberger, Chairperson.

Commissioners present: Karen Hulliberger, Bill Simpson, Max Schunk, Merle Harmon, and Dave Coker
Commissioners absent:

Staff present: Dewayne Rogers; Managing Director and Kayla Randle; Finance Director/Board Secretary

Guests present: Pat Adams; Hayes Township Resident, Gabe Ambrozaitis; Clare County Board of Commissioners, and Mike Taylor; Arthur Township Resident

On a motion by Commissioner Harmon, seconded by Commissioner Hulliberger and approved unanimously, it was moved to approve the minutes from the regular meeting on October 7, 2025, as presented.

The fund balance report was presented and discussed.

On a motion by Commissioner Harmon, seconded by Commissioner Coker and approved unanimously, it was moved to approve payments from October 21, 2025: AP (80506-80557), Payroll 10/13 (#54725-54737, #14710-14758), and HRA's totaling \$386,702.03.

Gabe Ambrozaitis, Clare County Board of Commissioners was present to report the fly in at the Clare County Airport went very well.

Pat Adams, Hayes Township Resident was present to ask if there is a way to get some maintenance gravel on Oak Park Road.

Mike Taylor, Arthur Township Resident was present to compliment how amazing Clarwin looks, and how grateful they are for the continued work on the road with the solar farm project going forward.

Dewayne Rogers, Managing Director updated that the concrete floor and roof in the office is complete, roof for the parking garage is going on right now, and looking to get the office framed in to work on the mechanical part of the building.

On a motion by Commissioner Coker, seconded by Commissioner Hulliberger and approved unanimously, it was moved to adopt the MDOT Resolution for contract 25-5486 and to have Dewayne Rogers sign the contract. A copy of the Resolution may follow these minutes.

Commissioner Hulliberger discussed naming the road to the Road Commission entrance Haynak Drive after the late Commissioner Dick Haynak. Dick recently passed away but served as a Road Commissioner for 25 years before he retired in 2020. The staff will investigate this and will set up a dedication day once the road is complete.

Kayla Randle, Finance Director/Board Secretary updated the board that the FY2025 Audit is now scheduled for the week of December 15th. The Board agreed to cancel the December 16, 2025, board meeting.

Dewayne Rogers, Managing Director updated that the crew trenched and widened Tobacco Dr, they are doing an experiment with Michigan Tech, working on Garfield Road in Freeman Township, gravel on Monroe is down and the project is almost complete. A crew worked on failing culverts on Hillcrest, shoulders are finishing up on Surrey Road, Dave set up ride arounds with Townships and discussed the new MTF funds.

Commissioner Schunk reported that he's receiving a lot of positive feedback from Sheridan Township.

Commissioner Harmon asked about a driveway on Old 27 just south of Surrey Road.

Commissioner Simpson reported that he will be attending Frost and Hatton Townships meetings, he would like more information on flexible concrete and asked everyone to check out Ottawa County Road Commissions website.

Commissioner Coker asked why the bridge on Surrey Road was not widened during the road work and to look into doing some brush/tree removal during the winter.

There being no further business to come before the Board, the meeting was adjourned at 8:36 a.m.

Kayla Randle, Finance Director/Board Secretary

Karen Hulliberger, Chairperson